



**PKF**  
Francis Clark

# Expert payroll solutions

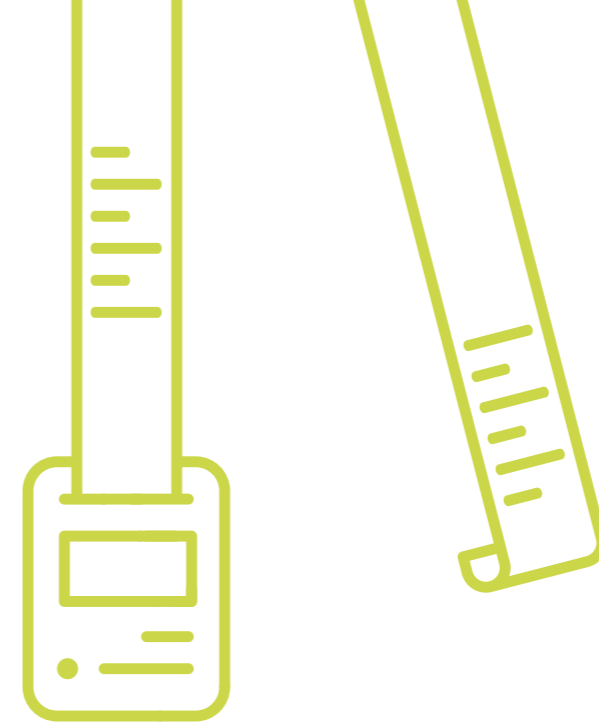
**Relax,** it's all taken care of



# We provide the solutions to running your payroll

Running a successful business is demanding enough without having to spend valuable time dealing with complex payroll issues.

When your main focus is on making sure your customers are happy, sorting out payroll and auto enrolment pension issues can be yet another unnecessary distraction. Our service is not only cost effective but also releases you from timeconsuming administrative tasks and the worry of staying compliant. This allows you to focus on running your business.



## The benefits for you

- You have a fully-managed and confidential payroll
- We deal with changes in payroll regulations and thresholds on your behalf so you don't have to
- We offer comprehensive support for auto-enrolment pension schemes
- You save time and effort

## We are true payroll experts

At FC Payroll Solutions we believe we are different. We are an award winning payroll provider with a team of 35 true payroll professionals. We manage the payrolls for over 1,000 clients nationwide, from small businesses with just one employee to large companies with a workforce of more than 3,500.

Our team of qualified, experienced payroll professionals provides an efficient, cost-effective and comprehensive service, delivered with a personal touch that makes us very much part of your team.

We are a Bacs approved payroll provider which gives you full peace of mind that all payments to your employees, HMRC and any other third parties, such as student loan payments or attachment of earnings, will be paid electronically, removing the inconvenience of cheque or online payments.

We also use Bureau Specific Payroll Software. This means we can offer you an industry-trusted, highly flexible service to meet your payroll requirements. Your privacy is of the utmost importance to us and all data held by us is secure, so you have full peace of mind your privacy is protected.

Unlike many other payroll service providers, we don't enforce our methods on you. We work with you to tailor a managed payroll solution that is right for you and your business.

## Our payroll services

As part of our payroll solutions service, we can manage:

- Commission, overtime and the organisation of other bonuses to be paid in line with HMRC's requirements
- Statutory sick pay, maternity, paternity and adoption pay
- Student loan repayments
- Pension deductions and workplace pension enrolment administration
- Holiday pay
- Deductions for union subscriptions and charities through Give As You Earn (GAYE)
- Salary sacrifice deductions
- Calculating gross payments
- Payrolling of benefits
- Advisory helpline
- Compliance checks for national minimum wage and working time regulations

## Support for cloud-based payroll

If you are using a cloud based accounting solution such as Xero or Quickbooks Online for your payroll, speak to our experienced payroll professionals about how we can support you. This could be assessing which payroll solution is best for you, helping with set up and technical support, or ongoing processing support.

## If I ask you to handle my payroll, how does it work?

Whether you are planning to outsource payroll for the first time, or you are thinking of switching to us from another provider, rest assured - we do all the hard work for you.

We can also tailor our services to your particular business needs.

## Setting up your payroll

- We work with you to obtain the data from your own files or from your current payroll provider
- We run a health check on your employee data to make sure it's compliant with GDPR and other regulations
- We help you with the set up of Bacs
- We agree frequency and payslip requirements

## Once up and running

- Payroll data is received from you
- Payroll is run and then forwarded to you to check and then sign off, so that you can authorise Bacs payments
- E-payslips or paper payslips are issued
- Pension scheme admin is completed
- HMRC and pension provider payments are made
- Year end P60 forms and P45s are automatically generated for you
- We handle real time information (RTI) for you

## Find out why so many businesses choose us...

We believe our payroll solutions will really help make your life that little bit easier, by giving you one less thing to think about. But don't just take our word for it; **here are just a few of the nice things our clients say about us...**

"We are absolutely delighted with FC Payroll Solutions! Every interaction with them exceeds our expectations. They consistently deliver top-notch payroll management that ensures our business operations run smoothly and efficiently."

Bay Care

"FC Payroll Solutions have provided an excellent and seamless end-to-end service for Ben Ainslie Racing Limited since we started the company. Outsourcing this critical function is always done with a certain amount of trepidation but their professionalism and capability, including answering queries and managing last minute change requests, has been exemplary."

Ben Ainslie Racing Limited

"We have been relieved of the burden of ever-increasing compliance with HMRC's requirements for a very modest cost."

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**Contact one of our payroll experts today for a free no obligation quote and discover how we can make your payroll hassle-free.**

**With FC Payroll Solutions it's all taken care of**

Our service is not only cost-effective but it also releases you from time-consuming administrative tasks and the worry of staying compliant so that you can get on with running your business.



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